

**Joint Meeting of the Boards
Aquatic Science Center and San Francisco Estuary Institute**

**To Be Held
Friday, September 12, 2014
Time: 9:30 am – 2:30 pm**

**San Francisco Estuary Institute
4911 Central Avenue Richmond, CA 94804
Large Conference Room**

**Agenda
*Joint Business***

1.	Call to Order SFEI Roll Call and Determination of Quorum ASC Roll Call and Determination of Quorum Review and Approval of Agenda – ASC Board Review and Approval of Agenda – SFEI Board	9:30 am Jim Fiedler
2.	Public Comment	9:40 am Jim Fiedler
3.	Closed Session – Executive Director Consideration This agenda item shall be considered notice of closed session IAW Brown Act 54957.7 – all non-directors of the Boards shall be excused and depart the meeting room until notice is provided to reconvene the open session. <i>Information and any supporting documents will be provided under separate cover</i> Desired Outcome: Report out any actions taken from the closed session.	9:45 am Jim Fiedler/Executive Committee
4.	Appoint Executive Director <i>Attachment 1 –Position Paper and Resolution for appointing the new Executive Director – page 4</i>	10:30 am Jim Fiedler/Executive Committee
3.	Action: Consent Items <i>Attachment 2 – July 11, 2014 Meeting Minutes and Action Items – page 6</i> <i>Attachment 3 – Quarterly Newsletter – will be provided at a later date</i> Desired Outcome: Approval of Consent Items - Vote by ASC Board - Vote by SFEI Board	10:35 am Jim Fiedler
4.	Board Member Term Limits <i>Attachment 4 – Position paper discussing term limits and 5 members terming out in 2015 – page 13</i> Desired Outcome: Guidance to Staff	10:40 am Jim Fiedler
5.	Set meeting dates for upcoming year <i>Attachment 5- Proposed Meeting Dates – page 14</i>	11:00 am Jim Fiedler

	Desired Outcome: Schedule future Board Meetings	
6	Executive Director Report <i>Attachment 6 – Executive Director Report – page 15</i> <i>Attachment 7 – Delegation of Authority – page 19</i>	11:10 am Jim Kelly
7.	Program Report RMP Update, Resilient Landscapes Program Update, Nutrients Work Tracking	11:25 am Program Directors
8.	Board Member Report	12:10 pm Board Members
9.	Accept CY 2013 Form 990 For SFEI <i>Attachment 8 – Form 990 and Position Paper – page 20</i> Desired Outcome: Accept CY2013 Form 990	12:30 pm Jim Kelly
10.	Adjourn Joint Business Meeting and Call ASC Meeting to Order	12:35 pm
	LUNCH	12:35 pm

Aquatic Science Center Business Meeting

ASC 1.	Action: Operations and Program Plan Quarterly Update <i>Attachment 9 – FY 2014-15 Program Plan Quarterly Update – page 58</i> Desired Outcome: Approve Program Plan Quarterly Update - Vote by ASC Board	1:05 pm Jim Kelly
ASC 2.	Revise the Conflict of Interest Policy <i>Attachment 10 – Position Paper on Conflict of Interest Policy Change – page 62</i> <i>Attachment 11 – 2014 Multi-County Agency Biennial Notice – page 63</i> Desired Outcome: Revise the COI to require the Program Directors to file a Form 7006	1:15 pm Jim Kelly
ASC 3.	Adjourn ASC Meeting and call SFEI Meeting to Order	1:30 pm

San Francisco Estuary Institute Business Meeting

SFEI 1.	Conflict of Interest Policy Implementation <i>Attachment 12 – Position Paper on Conflict of Interest Implementation – page 65</i> Desired Outcome: Adopt a Conflict of Interest Implementation Policy -Vote by SFEI Board	1:30 pm
SFEI 2.	Action: Operations and Program Plan Update <i>Attachment 13 – Operations Report – page 66</i> <i>Attachment 14 – Q3 (9/12/14) 2014 Program Plan Update – page 73</i> -Vote by SFEI Board	1:40 pm Jim Kelly
SFEI 3.	Adjourn SFEI Meeting	2:30 pm* approx.

SFEI Future Agenda Items:

Consider Business model options

ASC Future Agenda Items:

Ethics training

Upcoming Board Meetings

Friday, December 12, 2014, 9:30am-3pm

Dial-in Information –Host is Ellen Willis-Norton

Toll Free: 1-888-296-6500

Direct Dial: 1-913-227-1219

Guest Code: 604242